



Name: \_\_\_\_\_

### MOTOR VEHICLE - OPERATING LEASE

Make:	<input type="text"/>	Model:	<input type="text"/>
Registration:	<input type="text"/>	Engine Capacity:	<input type="text"/>
Odometer Reading:	<input type="text"/>	Engine Number:	<input type="text"/>
Budgeted Annual Kilometres:	<input type="text"/> km	Chassis Number	<input type="text"/>
FBT Purchase Price:	<input type="text"/> \$	Colour (interior):	<input type="text"/>
Business Use:	<input type="text"/> %	Colour (exterior):	<input type="text"/>

Vehicle Delivery Date or Date Lease Agreement Signed:

If Replacement Vehicle, Final Odometer Reading & Disposal Date of Previous Vehicle:  km

Name of Lease Company:

BSB Number:	<input type="text"/>	Account Number:	<input type="text"/>
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Contact / ID No:

Amount: \$ <input type="text"/> (Per Period)	Annual Amount: \$ <input type="text"/>
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Next Payment Due Date: ___ / ___ / ___	Payment Frequency: <input type="text"/> times p.a.
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Budgeted Weekly Petrol Expenditure: \$  pw X 52 = \$

Budgeted Annual Maintenance Cost: \$  p.a.

**Total Petrol & Maintenance:** \$  p.a.

**Payment Methods:**  MOTOR CHARGE /  REIMBURSEMENT  
*(please tick method)*

Registration: \$  p.a. Payment Method: REIMBURSEMENT

Insurance: \$  p.a. Payment Method: REIMBURSEMENT

Insurance Company:

*Employee's Signature* \_\_\_\_\_ *Date* \_\_\_ / \_\_\_ / \_\_\_