



Take full advantage

PACK FACT

How to Claim “Meal Entertainment”

What can be included?

- ✓ Meals only
- ✓ Meals & Drinks combined
- ✓ Take Away Outlet meals where the business has dine-in facilities
- ✓ Meals whilst on holidays (Australia or Overseas)
- ✓ Meals & Drinks supplied by professional caterers eg. weddings, birthdays

What is excluded?

- ✗ Drinks only
- ✗ Tips
- ✗ Theatre Restaurants
- ✗ Theme Park/Concert entry
- ✗ Marquees, equipment, seating, band costs etc, associated with professionally catered functions

When submitting claims, follow these steps for quick processing:

1. Submit your claim online:
 - Login with your package number and password
 - Complete the online form
 - Enter the amount being claimed (**excluding any “Tips”**).
 - If using a mobile device enter one receipt at a time, take a photo of the receipt and submit.
 - If using a pc you can upload a pdf document containing copies of your scanned receipts.
2. Receipts ie copies of original receipts or **tax invoices** showing:-
 - Name of Restaurant
 - Amount
 - Date(Credit Card statements are unacceptable).
3. Refer to Remunerator’s website for details of claims processed.

Important Points to Remember

- **Tax invoice is required** unless the individual claim is less than \$82.50. **Eftpos receipts are not acceptable.**
- Receipts in foreign currency will not be accepted. If receipts are not in Australian currency, please provide evidence of the exchange rate and convert the amount into Australian dollars or provide a bank or Internet statement showing the converted amount.
- Originals only or scanned copies or photos when submitting online.
- Submit Claims Online by logging into your **web statements** area or **submit claim facility** on our website www.remunerator.com.au, with your package number and password, OR or use our iPhone or Android app.

For further information regarding reimbursement claims please refer to Pack Fact - “How do Reimbursements work?”

DISCLAIMER

The information supplied on this page is provided as an information guide only. It contains Remunerator (Aust) Pty Ltd ACN 074 423 966 interpretation of the current Tax Legislation which is subject to change at any time without notice and should not be relied on as a substitute for legal or other professional advice.

Issued: Dec 16